

Attachment 1 – Registration form for the inclusion in the Register of economic operators

(to be drawn up on the economic operator's headed paper)

SECTION I: APPLICATION FORM

I, the undersigned

born in on

resident in prov. street/square

as the legal representative of:

REQUEST

to be admitted to this simplified procedure as:

1) Company with registered office in Italy which fall under the following groups:	
company with shares listed on Italian regulated markets, subject to CONSOB supervision	<input type="checkbox"/>
auditing firm included in the Special Register of Audit Firms at the Italian Ministry of Economy and Finance	<input type="checkbox"/>
2) Public law subjects¹	<input type="checkbox"/>
3) company with registered offices in other member States of the European Union, which is listed on regulated markets recognized under European law and subject to controls similar to those ordered by the Italian authorities in their respective areas of competence	<input type="checkbox"/>
4) company with registered office in Third countries² that is listed on regulated markets pursuant to the legislation in force in the State of establishment of the company and subject to controls similar to those ordered by the Italian authorities in their respective areas of competence	<input type="checkbox"/>

¹ Public law subjects are: 1) the administrations of the Italian State; 2) public institutes and schools of all types and levels / public educational institutions / public university institutions; 3) Italian Regions / Provinces / Municipalities / Mountain communities and their consortia and associations / Italian Chambers of commerce, industry, crafts and agriculture and their associations; 4) companies whose management is placed under the direct supervision (majority shareholding / control) of the Italian State, as evidenced by the publication in special official lists dedicated to the shareholdings held by the Italian State.

² Countries that are not members of the European Union, but adhere to international conventions against corruption and are not registered in specific lists.

5) company with registered office in Italy / Member States of the European Union / Third countries that carry out its business outside the Vatican City State and fall into the following groups:	
company issuing financial instruments widely distributed among the public identified by CONSOB and subject its supervision; or companies identified and supervised by analogues subjects to those envisaged by the Italian authorities in their respective areas of competence	<input type="checkbox"/>
company authorized by the Bank of Italy, as well as by subjects similar to those arranged by the Italian authorities in their respective areas of competence, to carry out banking activities and registered in the related Register	<input type="checkbox"/>
financial consultancy companies set up in the form of a joint-stock company or limited liability company included in the related section of the Register of financial advisors or in foreign registers similar to those provided by the Italian authorities in their respective areas of competence	<input type="checkbox"/>
companies authorized to carry out insurance activities registered in the Register of Insurance Companies at IVASS or in foreign registers similar to those provided by the Italian authorities in their respective areas of competence	<input type="checkbox"/>

ATTENTION: in the case of a company with registered office in Member States of the European Union / Third States, the declarant must produce the relevant documentation aimed at certifying the declaration made

also request to be included in the Register of the economic operators in the section:

☐ of the Holy See

☐ of the Governorate of the Vatican City State

for the following classes of specialization among those referred to in Attachment A.2 of the Decree of the Pontifical Delegate of 14 July 2020:

aware of the civil and criminal responsibilities and consequences provided for by current legislation in the event of false declarations and the formation or use of false documents, as well as in the event of the exhibition of documents containing data that no longer correspond to the truth, and aware that, should the content of this declaration become untruthful, the economic operator will lose the benefits for which it was issued,

**DECLARES UNDER ITS OWN RESPONSIBILITY AND ON BEHALF OF ALL THE PARTIES NOMINATED
IN THIS DOCUMENT**

SECTION II: PERSONAL DATA

A: Economic operator

Name	
Legal form	
Fiscal code	
VAT number (or other national identification number³)	
E-mail address	
Legal mail	
Telephone	
Registered Office Address Country	
Operational office <i>(if there are several offices, please indicate them all)</i> Address Country	
Main activity	
ATECO / NACE code or other equivalent code existing in the country of establishment	
Revenues relating to the last financial year <i>(specify year)</i>	Year: Revenues:

³ If there is no VAT number in the country of establishment.

B: Subjects with powers of representation

Individuals or legal entities falling within the subjective scope of articles 12 and 14 NCP and art. 16 Regulations (legal representative of the Company and, taking into account the corporate nature of the economic operator, also for subjects with powers of representation, for the members of the board of directors and for the majority shareholders)

Name	Surname	Place of birth	Date of birth	Address	Fiscal code	Position	Are there reasons for exclusion pursuant to art. 12 and 14 NCP and art. 16 Regulation
.....	<input type="checkbox"/> YES <input type="checkbox"/> NO
.....	<input type="checkbox"/> YES <input type="checkbox"/> NO
.....

SECTION III: CONTROL AND / OR CONNECTION SITUATIONS

A: Company control

The economic operator is subject to management and coordination activities by others or to other forms of control provided for by art. 2359 of the Italian Civil Code?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If the answer is affirmative, indicate the name and registered office of the economic operator exercising the aforementioned activity / other forms of control pursuant to art. 2359 of the Italian Civil Code.	

Individuals or legal entities falling within the subjective scope of articles 12 and 14 NCP and art. 16 Regulations (legal representative of the Company and, taking into account the corporate nature of the economic operator, also for subjects with powers of representation, for the members of the board of directors and for the majority shareholders)

Name	Surname	Place of birth	Date of birth	Address	Fiscal code	Position	Are there reasons for exclusion pursuant to art. 12 and 14 NCP and art. 16 Regulation
.....	<input type="checkbox"/> YES <input type="checkbox"/> NO
.....	<input type="checkbox"/> YES <input type="checkbox"/> NO
.....

B: Company group

Does the economic operator belong to a corporate group?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If the answer is affirmative, indicate the name and registered office of the parent company	

Indicate in the following table the names of the other companies belonging to the group and the relative stakes (including reciprocal)

Company name	VAT number ⁴	Registered office	Capital share

SECTION IV: CAUSES OF EXCLUSION IN CRIMINAL MATTERS**A: Economic operator**

For the reference legislation, please refer to articles 12 and 14 NCP and art. 16 of the Regulation

Are there ongoing investigations, if known, against the subjects listed in Section II, paragraph B?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If the answer to the previous point is yes, please indicate: a) Identification data of the accused person (name, surname); b) Crime for which the procedure is being carried out.	
Are there any preventive measures for the subjects listed in Section II, paragraph B?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If the answer to the previous point is yes, please indicate: a) Identification data of the accused person (name, surname); b) Crime for which the procedure is being carried out.	
Are there ongoing criminal proceedings against the subjects listed in Section II, paragraph B?	<input type="checkbox"/> YES <input type="checkbox"/> NO

⁴ or other national identification number.

<p>If the answer to the previous point is yes, please indicate:</p> <p>a) Identification data of the accused person (name, surname);</p> <p>b) Crime for which the procedure is being carried out.</p>	
<p>Are there criminal convictions, plea bargaining or similar forms of determining the penalty against the subjects listed above in Section II, paragraph B?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>If the answer to the previous point is yes, please indicate:</p> <p>a) Identification data of the sentenced person (name, surname);</p> <p>b) Date of the sentence and crime to which the sentence refers.</p>	

B: Parent company

ATTENTION: To be completed only in the case of an affirmative answer to the declaration referred to in Section III, paragraph A.

<p>Are there ongoing investigations, if known, against the subjects listed in Section III, paragraph A?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>If the answer to the previous point is yes, please indicate:</p> <p>a) Identification data of the accused person (name, surname);</p> <p>b) Crime for which the procedure is being carried out.</p>	
<p>Are there any preventive measures for the subjects listed in Section III, paragraph A?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>If the answer to the previous point is yes, please indicate:</p> <p>a) Identification data of the accused person (name, surname);</p> <p>b) Crime for which the procedure is being carried out.</p>	
<p>Are there ongoing criminal proceedings against the subjects listed in Section III, paragraph A?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>

<p>If the answer to the previous point is yes, please indicate:</p> <p>a) Identification data of the accused person (name, surname);</p> <p>b) Crime for which the procedure is being carried out</p>	
<p>Are there criminal convictions, plea bargaining or similar forms of determining the penalty against the subjects listed above in Section III, paragraph A?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>If the answer to the previous point is yes, please indicate:</p> <p>a) Identification data of the sentenced person (name, surname);</p> <p>b) Date of the sentence and crime to which the sentence refers.</p>	

ATTENTION: In the event that there are investigations, preventive measures, criminal proceedings or criminal convictions of the subjects referred to in this Section IV, the declarant must produce the relevant documentation in attachment to this Registration Form (e.g. certificate of pending charges and / or the criminal record or equivalent documents).

SECTION V: CAUSES OF EXCLUSION RELATING TO TAXES PAYMENT AND SOCIAL SECURITY CONTRIBUTIONS

For the relevant legislation, please refer to art. 13, §1, lett. a), NCP

A: Attestation of fiscal regularity

<p>Has the economic operator complied with the obligations relating to the payment of taxes and fees both in the State of establishment and in the Italian territory, if different from the State of establishment?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>1. If the answer to the previous point is no, please indicate:</p> <p>a) country of establishment concerned</p> <p>b) amount of the violation</p> <p>c) if the judicial or administrative decision is final</p> <p>2. Has the economic operator remedied the non-compliance by paying or obliging itself to pay the disputed amount?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>

ATTENTION: In the event of a negative response to the declaration referred to in point 2 above, it is necessary to produce the tax regularity certificate or equivalent attestation issued by the competent public authority in the Country of establishment concerned

B: Certification of social security contribution regularity

<p>Has the economic operator complied with the obligations relating to the payment of social security contributions both in the Country of establishment and in the Italian territory, if different from the Country of establishment?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
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ATTENTION: In the event of a negative response to the declaration referred to in the previous point, the economic operator cannot be registered until he has regularized his social security contribution position in the Country of establishment concerned. The regularization of the aforementioned position is certified by sending the Certificate of validity of social security contributions or equivalent certification.

SECTION VI: ADDITIONAL CAUSES OF EXCLUSION

For the relevant legislation, please refer to art. 13 NCP, lett. from b) to l)

<p>Is the economic operator set up in the form of a fiduciary company or is it participated or represented, directly or indirectly, by fiduciary entities or subjects?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>a) The economic operator is established in countries or territories registered in the list of non-cooperative jurisdictions for tax purposes, referred to in Attachment 4 of the Implementing Regulation?</p> <p>b) Is the economic operator directly or indirectly participated by parties resident or established in the aforementioned countries or territories?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>Is the economic operator subject to forms of economic and financial supervision in the State of establishment?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>

Is the economic operator subject to an insolvency or liquidation procedure (e.g. is in a state of receivership, has entered into an arrangement with creditors, has ceased its activities or is in any other similar situation deriving from a procedure similar under the laws and regulations of the Country of establishment)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
The economic operator, pursuant to articles 7 and 24 NCP and art. 14 of the Regulations, is aware of any conflict of interest with employees who work at: a) Holy See and related Entities; b) the Governorate of the Vatican City State and its divisions.	<input type="checkbox"/> YES <input type="checkbox"/> NO
If the answer to the previous point is yes, please provide detailed information	
The economic operator declares that he is in one of the situations referred to in art. 18, §1, Regulations?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If the answer to the previous point is yes, please provide detailed information	
The economic operator declares: a) being seriously guilty of misrepresentation in providing information relating to the absence of causes for exclusion or compliance with the selection criteria b) having concealed such information c) not having been able to transmit the requested additional documents without delay	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO
If the answer to the previous point is yes, please provide detailed information	
Has the economic operator committed serious violations of environmental obligations?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If the answer to the previous point is yes, please provide detailed information	

SECTION VII: CERTIFICATIONS

Is the operator in possession of certifications issued by authorized authorities or certification bodies that document the professional capacity in the specialization class for which registration is requested?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If the answer to the previous point is yes, please provide the certificates of which the economic operator declares to be in possession.	

SECTION VIII: FINAL STATEMENTS

1. The undersigned declares to have all the necessary authorizations to carry out the activity for which is applying for registration and is authorized to exercise the classes of specialization indicated in the previous application;
2. The undersigned declares to be able to produce certificates or other documentation without delay, should it be requested by the Secretariat for the Economy;
3. The undersigned declares that the additional documentation attached to this declaration is in conformity with the original and has been issued by the competent bodies or authorized to issue it, according to the legislation of the State of establishment, which is legitimately in possession of it and is authorized to use it for the purposes of this declaration; **(eventual)**
4. The undersigned formally declares to be aware of the *“Norme sulla trasparenza, controllo e concorrenza dei contratti pubblici della Santa Sede e dello Stato Città del Vaticano”*, of the *“Tutela giurisprudenziale in materia di trasparenza, controllo e concorrenza dei contratti pubblici della Santa Sede e dello Stato della Città del Vaticano”* and of the *Decree of the Pontifical Delegate n. 1/2021*, to fully accept the content and, in case of successful of registration in the Register, to observe the relevant regulations;
5. The undersigned commits to promptly communicate any changes to the data indicated in this declaration, noting that, if even one of the facts, conditions and qualities is not, for any reason, no longer valid, the omitted, partial or late reporting would result in cancellation from the Register;
6. The undersigned declares to be informed that the Secretariat for the Economy reserves the right, at its sole discretion, to reject the registration requests of economic operators, whose activities are found to be in conflict with the Doctrine of the Church, in compliance with the principle set out in art. 5, §1, lett. a), NCP;
7. The undersigned declares to acknowledge that the Secretariat for the Economy reserves the right, at its sole discretion, to request the economic operator or acquire it ex officio, also by resorting to the responsible authorities or entities, any further documentation and information useful for ascertaining the effective application and non-circumvention of the provisions of the NCP and the Implementing Regulation

8. The undersigned declares to be informed that the Secretariat for the Economy also requires the Authorities referred to in art. 14 NCP to carry out the checks provided for by the same article. In the event that the economic operator lacks one or more of the required requirements, the Secretariat for the Economy proceeds to reject the application for registration or to cancel the economic operator from the Register;
9. The undersigned undertakes to send to the Secretariat for the Economy, at least two months before the expiry of the validity of the submitted declarations, a new completed Form, aware that failure to renew the declarations contained therein will result in the cancellation from Register of economic operators;
10. The undersigned declares that the Country in which the economic operator is established adheres to the international conventions against corruption.

ATTENTION: This declaration must be produced on headed paper, together with a copy of the identity document of the subscriber.

Each page of this declaration, if on paper, must bear the stamp of the economic operator and the initials of the legal representative. If this documentation is signed by a general or special attorney of the company, a copy of the relative power of attorney or other equivalent document must be attached from which it is possible to infer the powers of representation.

Date

Stamp and signature
(in full and legible)